

Most Immediate Please
By Fax/ By UMS/Through Special Messenger

OFFICE OF THE
ACCOUNTANT GENERAL PAKISTAN REVENUES

G-8/4, ISLAMABAD

Tel: 051-9260372

www.agpr.gov.pk

No. TM/18-64/June Closing/2021-22/3260

Dated: 16-05-2022

To

The Principal Accounting Officer,
All Ministries / Divisions / Departments,

Subject:- **ADMITTANCE OF CLAIMS FOR THE YEAR 2021-22.**

It is requested that the following schedule may kindly be followed for submission of claims, to facilitate timely disposal of bills: -

SCHEDULE OF SENDING CLAIMS FOR YEAR 2021-22

S #	Category	Last Date
i)	Fresh bills for services availed / purchases made up to date and re-submitting of all kinds of un-passed bills against which tokens have already been issued.	10.06.2022
ii)	Re-Submission of all kinds of un-passed bills against which tokens are issued up to 10.06.2022	17.06.2022
iii)	Submission of fresh Cheques out of lapsable PLA (Federal)	10.06.2022
iv)	Re-Submission of Cheques out of lapsable PLA (Federal) for which tokens issued up to 10.06.2022	17.06.2022
v)	Deadline for releases pertaining to Assignment Accounts and PLAs relating to AGPR, Islamabad.	10.06.2022
vi)	Deadline for releases pertaining to Assignment Accounts and PLAs relating to Sub Offices of the AGPR.	10.06.2022

2. All cheques issued during current financial year will be valid up to 30.06.2022 or 90 days whichever is earlier in terms of FTR-162 amended vide Finance Division's notification No: 5(3) Exp-III/2009 dated 31-03-2010. Cheques / lieu cheques of this financial year will not be encashable in the next financial year. No cheque will be issued in lieu of cheques of this financial year after 30.06.2022.

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3. All cheques pertaining to salary for June, 2022 will be issued on 24.06.2022 so that the same are credited in respective bank accounts up to 30.06.2022, for withdrawal of salary payable on 01.07.2022 (Vide FTR-217). All DDO's may take extra care in ensuring timely submission of computer change statement and receipt of cheques of manual pay, because salary cheques will also expire after 30.06.2022.
4. The same instructions will also be applicable to cheques issued for National Assembly / Senate / Supreme Court / Federal Shariat Court / Islamabad High Court /All SOCs.
5. It is requested that the concerned officers / staff may kindly be directed to observe the above schedule accordingly.
6. **This issues with the approval of Additional Accountant General.**


(Syed Hasan Raza)
Accounts Officer (TM)
Ph: 9260372/214

Copy to the following for information and necessary action:

1. The Drawing & Disbursing Officers, All Ministries / Divisions / Departments
2. All Sub-Offices of the AGPR, Karachi / Lahore / Peshawar / Quetta / Gilgit.
3. The Branch Officers / Assistant Accounts Officers (Local)/SOCs.
4. The Federal Treasury Officer, Islamabad / Karachi.
5. The Accounts Officer (C&P) with request to display it at web site of AGPR.
6. The Director General, Pak PWD, Islamabad.
7. The Director Budget and Accounts, Pak PWD Islamabad.
8. PAs to the AGPR / DGPR / Addl. AG / DAG (Sr.) / DAG A/Cs / DAG F&P / DAG (C&P)
9. Notice Boards / Reception / Counters.


(Syed Hasan Raza)
Accounts Officer (TM)
Ph: 9260372/214