



OFFICE OF THE
ACCOUNTANT GENERAL PAKISTAN REVENUES
G-8/4, ISLAMABAD

Tel:051-9260372

www.agpr.gov.pk

No. C&P/DG MIS (AGPR Isb)/Tender- Stationery/2020-21/7220

Date: 16-09-2020

To

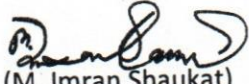
Deputy Director (IT),
Public Procurement Regularity Authority (PPRA),
1ST Floor, F.B.C Building,
Sector G-5/2, Islamabad

SUBJECT: TENDER NOTICE FOR PURCHASE OF COMPUTER STATIONERY FOR COMPUTER WING, OFFICE OF THE AGPR ISLAMABAD.

Please find enclosed herewith a "Tender Notice" for purchase of computer stationery for Computer Wing Office of the AGPR Islamabad for the financial Year 2020-2021.


It is therefore, requested that the subject tender notice may please be uploaded on PPRA Website at the earliest to call the tender from interested firms.

Encl: (As Above)


(M. Imran Shaukat)
Accounts Officer (C&P) / (HR)
051-9262228

Copy to:-

- ✓ 1. System Administrator (Local), with the request to upload enclosed Tender Notice on AGPR website at the earliest.


(M. Imran Shaukat)
Accounts Officer (C&P) / (HR)
051-9262228



**GOVERNMENT OF PAKISTAN
OFFICE OF THE ACCOUNTANT GENERAL PAKISTAN REVENUES
(COMPUTER AND PAYROLL WING), G-8/4, ISLAMABAD**

No. C&P/DG MIS (AGPR Ibd)/Tender-Stationery/2020-21/7219

Dated: 16-9-2020

TENDER NOTICE

Sealed tenders are invited under Rule-36(a) of Public Procurement Rules, 2004 for supply of Stationery Items for the financial year **2020-21** as per tender documents.

2. Interested firms/dealers having GST/NTN number may quote the prices of items they want to supply in a sealed cover duly inscribed as under:-

“Tender of Stationery for AGPR (Computer and Payroll Wing), Islamabad”

3. Tender documents containing list of items required as well as terms and conditions of supply can be collected from the DDO (Computer and Payroll Wing) on working days during the office hours, Filled tender documents duly signed and stamped by the bidders can be submitted to the DDO Computer and Payroll wing on or before the closing date. The cost of tender documents is **Rs.1000/- only** which is non-refundable.

4. Interested firms/dealers must provide following information/documents with their bids:

- a) Experience of supplying similar goods.
- b) Previous registration with any Govt. organization.
- c) Business/Office address, telephone and fax numbers.
- d) Attested copy of Certificate of Income Tax & Sales Tax registration.
- e) Certificate or undertaking/affidavit of not being blacklisted.
- f) List of clients where services have been rendered in current year.
- g) Authorized dealership certificate from the Manufacturers/ Principal Suppliers in case of supply of toners/cartridges. If it is found that sub-standard or ingenuine/ pirated toners/cartridges are attempted to supply, the contract will be cancelled, security deposit will be forfeited and the firm will also be blacklisted.

5. The seal tenders along with earnest money which is 5% of the total contract price should be submitted on or before **October 8th 2020 at 10:30 a.m.** to the undersigned.

6. Bidders will work out 5% of the contract price as earnest money considering the items they are interested in supplying. Bids will be opened in the presence of bidders / representatives who choose to attend on the same day at **11:00 a.m.**

7. Suppliers may quote for one or all the items listed in the tender documents. Prices of items must be mentioned in given format. Contract(s) would be awarded item-wise to the lowest bidder(s) meeting the specifications and quality standards. The **authorized dealership certificate** is a pre-requisite to award the contract(s) for supply of **all type of Toners/Cartridges.**

(Muhammad Hrfan)
Deputy Acctt. General (C&P)
Ph: 051-9260774