



GOVERNMENT OF PAKISTAN  
OFFICE OF THE  
**ACCOUNTANT GENERAL PAKISTAN REVENUE**  
SUB-OFFICE, UNIVERSITY ROAD, KARACHI  
Telephone # (92-21) 99244032-34 Fax # (92-21) 99244038

No. Admn-II/Purchase of stationery/2023-2024/57

Dated : 30-09-2023

The Director (I.T. Section),  
Public Procurement Regulation Authority,  
1<sup>st</sup> Floor, FBC Building near State Bank, Sector G-5/2,  
Islamabad.

Subject :- TENDER NOTICE FOR SUPPLY OF STATIONERY ITEMS FOR THE OFFICE OF THE  
ACCOUNTANT GENERAL PAKISTAN REVENUES, SUB-OFFICE KARACHI, FOR  
THE CURRENT FINANCIAL YEAR 2023-2024

Please find enclosed an advertisement for uploading at PPRA Website Tender on 08-09-2023  
(Friday) positively for the Purchase of Stationery Items under Cost Centre (KA-2011).

Encl. As Above



s/d.  
(ACCOUNTS OFFICER)  
(Admn-II)

Copy to :

- 1 The Deputy Controller General of Accounts (Accounts & FABS), Office of the Controller General of Accounts, CGA Complex, Sector G-5/2, Islamabad for Placement of advertisement on their website.
- 2 The System Administrator of the Accountant General Pakistan Revenues, Sector G-8/4, Islamabad, with the request to upload the enclosed Tender Notice on AGPR website.

08/09/23  
Sys Adm.

TMMW

(ACCOUNTS OFFICER)  
(Admn-II)

**A.G.P.R SUB-OFFICE KARACHI.**  
**TENDER NOTICE**

Sealed Tenders are invited from Income tax and sales tax registered contractors (Who are Active Taxpayers on List of FBR), for the supply of stationery items, in the office of the Accountant General Pakistan Revenue, Sub-Office, University Road, Karachi, as per details mentioned in the Tender Document. Samples of each item must be attached with the bid. Otherwise bid will not be considered. Details of stationary items and quantity required are given below:

S.#	Items	Weight	Annual Required/ Quantity	Maker	Unit Price in Rs.
1	File Cover Standard (Laminated) with printed DGPR Karachi.	-	4500 Pieces		
2	File Board (Size File Cver)	-	350 Pieces		
3	Note Sheet (100 Pages of each pad)	-	550 Pads		
4	Paper A 4 size (80 grams) 500 pages of each reams	80 grams	550 Reams		
5	Ruild Register (200 Pages of each Register)	-	450 Pieces		
6	Ruild Register (800 Pages of each Register) (Best Quality)	-	450 Pieces		
7	Envelop S.E. -5 with printed DGPR Karachi	-	6000 Pieces		
8	Envelop S.E. -6 with printed DGPR Karachi	-	6000 Pieces		
9	Ball Pen Blue (each packet of 10 pieces)	-	350 Nos		
10	Ball Pen Red (each packet of 10 pieces)	-	250 Nos		
11	Stamp Pad (blue) (12 Pieces of each Box)	-	50 Boxes		
12	Stamp Pad Ink (blue) (12 Pieces of each Box)	-	50 Boxes		
13	Stapler Machine Standard (Size 24/6)	(Size 24/6)	200 Pieces		
14	Stapler Pin Standard (Size 24/6)	(Size 24/6)	2000 Pieces		
15	Gum Bottle Fixsol (Glue)	-	100 Nos		
16	Paper Pin (200 Pins of each packet)	-	100 Packets		
17	Gem Clips (100 clips of each packet)	-	100 Packets		
18	Hole Punch Standard Size	-	200 Pieces		
19	Scissor Steel Original (large size)	-	200 Pieces		
20	Thread Balls (Gola)	-	100 Balls		
21	Steel Scale (Size 1/12)	(Size 1/12)	100 Pieces		
22	Pin Cushion	-	100 Pieces		
23	Lead Pencil (12 Pieces of each Box)	-	50 Boxes		
24	Paper Part-I(11x15) Century Paper (65 grams + 5%)	(65 grams + 5%)	180 Boxes (2000 Sheets Per Box)		



25	Paper Part-II(11x15) Per sheet not per set Century Paper (65 grams + - 5%)	(65 grams + 5%)	24 Boxes (1000 Sets Per Box)		
26	Ribbon for Printronix Printer P 8000/7000(Cartridge Ribbon) Recorder P/N 255049-103	P 8000/7000(Cartridge Ribbon) Recorder P/N 255049 103	24 Pieces		
27	Toner for Printer (HP Laser Jet 05-A)		12 Pieces		
28	Toner for Printer (HP Laser Jet 12-A)		14 Pieces		
29	Toner for Printer (HP Laser Jet 17-A)		04 Pieces		
30	Toner for Printer (HP Laser Jet 19-A)		04 Pieces		
31	Toner for Printer (HP Laser Jet 79-A)		18 Pieces		
32	Toner for Printer (HP Laser Jet 83-A)		20 Pieces		
33	Toner for Printer (HP Laser Jet 85-A)		18 Pieces		
34	Toner for Printer (HP Laser Jet 136-A)		08 Pieces		
35	Toner for Printer (HP Laser Jet 150-A)		15 Pieces		

Tender document can be purchased on cash payment of Rs.1,000/- (Rupees One Thousand only) non-refundable from the cashier of this office from **11-09-2023 (Friday)**, during the working hours. The last date of purchase of tender documents is **29-09-2023 (Friday)**.

Closing date of tender submission and time: **02-10-2023 (Monday)**, at 11:00 Hrs.

Tender opening date and time: **02-10--2023 (Monday)**, at 11:30 Hrs.

3. Earnest money 5% of offered cost/amount may be provided through pay order. Otherwise bid will not be considered.

  
**ACCOUNTS OFFICER**  
 (Admn-II)