



**OFFICE OF THE  
ACCOUNTANT GENERAL PAKISTAN REVENUES, ISLAMABAD  
AGPR COMPLEX, G-8/4, ISLAMABAD.**

**VENDOR CREATION & UPDATION FORM FOR FIRM/COMPANY/BUSINESS**

**Personal Information of Company/Firm/Business owner**

S. #	Company Name/Title	No. of owners	Name of owner(s)	Owner's CNIC	Business Address	Phone No.	Email address	Company Status

**Information for Creation of Vendor Number**

S. #	Cost Center/ DDO Code	Name of owner/Vendor	Bank Name	Bank branch & Branch code	Bank Account Number/ IBAN Number	National Tax Number (NTN)	Sale Tax Registration Number (STRN)	Vendor Number allotted by AGPR, Islamabad

**Check list (Documents Required)**

1. One attested copy of this form
2. Attested copy of CNIC (Owner's)
3. Original Letterhead request by Firm/Company
4. Attested copy of National Tax Number (NTN)
5. Attested Copy of General Sale Tax (GTS) certificate
6. Attested copy of taxpayer online verification (From FBR website)

**Signature with Name and Stamp of DDO**

(It is certified that all information is correct and original record has been verified)

**Note:** You may check the status of Vendor Updation/Creation on this website under the heading of online Services "<https://agpr.gov.pk/>"