



**OFFICE OF THE
ACCOUNTANT GENERAL PAKISTAN REVENUES, ISLAMABAD
AGPR COMPLEX, G-8/4, ISLAMABAD.**

VENDOR CREATION & UPDATION FORM FOR FIRM/ AOP/COMPANY/BUSINESS

Personal Information of Company/Firm/AOP/Business owner

S. #	Company Name/Title	No. of owners	Name of owner(s)	Owner's CNIC	Designation	Business Address	Phone No. / Cell No.	Email address	Company Status

Information for Creation & updation of Vendor Number

S. #	Cost Center/ DDO Code	Company Name/Title	Bank Name	Bank Branch Name & Branch code	Bank Account Number and IBAN Number	National Tax Number (NTN)	Sale Tax Registration Number (STRN)	Vendor Number allotted by AGPR, Islamabad

Check list (Documents Required)

1. One attested copy of this form
2. Attested copy of CNIC (Owner's)
3. Original Letterhead request by Firm/Company
4. Attested copy of National Tax Number (NTN)
5. Attested Copy of General Sale Tax (GTS) certificate
6. Attested copy of taxpayer online verification (From FBR website)
7. Copy of Account Maintenance certificate issued by concerned bank (mentioned Pre-identification value like NTN, FTN, CNIC No. and any other value)

Signature with Name and Stamp of DDO

(It is certified that all information is correct and original record has been verified)

Note: You may check the status of Vendor Updation/Creation on this website under the heading of online Services "<https://agpr.gov.pk/>"