

GOVERNMENT OF PAKISTAN
OFFICE OF THE ACCOUNTANT GENERAL PAKISTAN REVENUES
SECTOR G-8/4, ISLAMABAD

No.Admn-II/CT/AGPR/Printing/Accounts/Vol-II/2024-25/651

Dated: 01-01-2025

TENDER NOTICE

Sealed tenders' bids are invited under Rule-36(a) of Public Procurement Rules, 2004 for "Printing of Appropriation Accounts and Financial Statements of the Federal Government for the Financial Year 2023-2024" as per tender documents.

2. Interested registered firms having GST/NTN number may quote the prices of printing of accounts books in a sealed envelope duly described as under: -

"TENDER FOR PRINTING OF APPROPRIATION ACCOUNT AND FINANCIAL STATEMENT OF THE FEDERAL GOVERNMENT FOR THE FINANCIAL YEAR 2023-2024"

3. Tender documents containing details /specifications of Appropriation Accounts and Financial Statements of the Federal Government (as per sample) as well as terms and conditions can be collected from Accounts Officer (Admn-II) on working days during the office hours. Filled tender documents duly signed and stamped by the bidders can be submitted to the Accounts Officer (Admn-II), as well online submission through PPRA/E-PAD on or before the closing date. Tender documents may be downloaded from the website of AGPR Islamabad office.

4. Interested firms/dealers must have/provide following information/documents with their bids:

- a) Firms must be registered with PPRA/E-PAD.
- b) Experience for printing of such books.
- c) Previous registration with any Govt. organization.
- d) Business/Office address, telephone and fax numbers.
- e) FBR Certificate of Income Tax & Sales Tax registration.
- f) Certificate or undertaking/affidavit of not being blacklisted.
- g) List of clients where services/printings have been provided of last two years.
- h) Business Bank statement for previous 02 years.
- i) Firms not registered with PPRA would not be participate/entertained.

5. The seal tender bids should be submitted on or before **January 20th 2025 at 10:00 a.m.** to the undersigned.

6. Bidders will deposit **Rs.100,000/-** as security (re-fundable). Tender will be simultaneously opened on PPRA website/E-PAD as well as in office of Additional Accountant General O/o the AGPR G-8/4 Islamabad on the same day at **11:00 a.m.**


(MIRZA SHAHZAD AHMAD)
Accounts Officer (Admn-II)
Phone # 9260325

Dear Sir,

FURTHER TO OUR ADVERTISEMENT ON, PPRA WEBSITE AS WELL AS AGPR'S WEBSITE PRINTING OF APPROPRIATION ACCOUNTS AND FINANCIAL STATEMENTS OF THE FEDERAL GOVT. FOR THE FY 2023-24 YOU ARE INVITED TO SUBMIT YOUR BIDS IN THE LIGHT OF DETAILS GIVEN BELOW.

1. CONTRACT

The Contract shall mean the agreement entered between the parties i.e. "the purchaser" (AGPR on the behalf of the President) and the "Seller" (Bidder).

2. DETAIL OF ITEM/PRINT MATERIAL

As per Annexure "A"

3. RECEIPT AND OPENING OF TENDER

Sealed tender bids should reach in this office on or before **January, 20th, 2025 by 10:00 A.M.** and will be opened on the same day in the presence of the bidders or their authorized representatives at 11:00 A.M. (In case of Government holiday next working day will be considered).

- Bids should be placed in separate sealed envelope marked as "**BID FOR PRINTING OF APPROPRIATION ACCOUNTS AND FINANCIAL STATEMENTS OF THE FEDERAL GOVT. FOR THE FY 2023-2024**".

4. For any clarification or further information if necessary, the bidders may contact to Accounts Officer (Admn-II), Office of the AGPR Islamabad on Phone No.051-9260325

5. RATE

Bidders should quote their rates for per book separately in Pak Rupees inclusive of Government Taxes (where applicable). Sales tax where applicable may be shown separately. Rates would be valid for one financial year 2024-2025 (up to 30th June 2025).

6. BID SECURITY

Bidders are required to deposit **Rs.100,000/-** as security (re-fundable) in favor of Accounts Officer (Admn-II) O/o the A.G.P.R Islamabad.

7. SUPPLY/ JOB COMPLITION

- Soft copy of accounts in excel format will be provided for printing of accounts books to the qualified bidder for further conversion into Word format. Sample books can be seen in the office of Accounts Officer (Admn-II).
- Supply will have to be made within 30 days after issuance of supply order from Admn Officer of the A.G.P.R, G-8/4, Islamabad. Time for printing of subject account books will not be extended any way, in case of failure to supply the accounts books in specific/given time the security amount will be forfeited and contract will be awarded to next lowest bidder on negotiable price.
- All defective item/books will have to be replaced immediately at suppliers cost.
- Supply will have to be delivered by the successful bidder in the premises/office of AGPR Islamabad.

8. TERMS OF PAYMENT

- The payment will be made after satisfactory delivery of the required printing of books against invoices as per approved rates.
- Taxes at source i-e Income tax and GST will be deducted as per Government rules / orders on date.

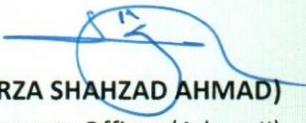
9. GENERAL INFORMATIONS

- Firms must be registered with PPRA/E-PAD will participate in this tender.
- Companies Name & Address.
- Year of establishment in Pakistan.
- List of the other products marketed/provided by the company.
- Offices in Pakistan along with contact details.

10. EVALUATION

All the bids submitted would be evaluated by the committee constituted by the competent authority. The criteria of evaluation will be bidder's experience, reputation, compliance to specifications and rate.

The Sample must also be submitted wherever required by the Purchase Committee.


(MIRZA SHAHZAD AHMAD)
Accounts Officer (Admn-II)
Phone # 9260325

"Annexure-A"

DESCRIPTION OF PRINTING WORK

Sr.#	Description	Total Quantity of Books	Size of Book in inches	Pages of Each Book	Quality of Paper
1.	Appropriation Account 2023-2024 (As per sample previous year)	750 Books Approximately (±)	11.5 x 8.5	215 Pages Approximately (Both sides Printing)	White offset paper 90 Grams (Imported)
2.	Book of Financial Statement 2023-2024 (As per sample Previous year)	750 Books Approximately (±)	8.25 x 11.75	42 Pages Approximately (Both sides Printing)	Matt paper 115 Grams Imported)