

REQUIREMENTS FOR GP FUND FINAL PAYMENT

In case of Retirement

- 14th Schedule Signed and forwarded by HOD.
- Bank account Detail with Branch Code.
- Last computerized pay slip.
- Retirement notification/order.
- Cz-50 (If subscriber doesn't want to deducted zakat at source).
- CNIC copy.
- Service book (in case of non-gazette subscriber).
- Certificate from DDO regarding drawl of GP Fund advance(s).

In case of Death

- 15th Schedule of each payee duly signed and forwarded by HOD.
- Succession Certificate.
- FRC issued by NADRA.
- Guardian Ship in case of minors in succession.
- Bank account Detail with Branch Code of all legal Heirs.
- Last computerized pay slip.
- Obituary notification/order.
- CNIC copy of deceased).
- Service book of deceased (in case of non-gazette subscriber).
- Certificate from DDO regarding drawl of GP Fund advance(s).

REQUIREMENTS FOR GP FUND REFUNDABLE AND NON-REFUNDABLES ADVANCES

IN CASE OF REFUNDABLE ADVANCE

- Code classification proforma.
- Form TR.58-A.
- Sanction Letter.
- Computer Change FO5.
- GP Fund Deduction statement along with proof (In case of class XLIV subscribers)
- Copy of pay slip
- CNIC copy.
- Service book (in case of non-gazette subscriber).
- Certificate from DDO regarding drawl of GP Fund advance(s).

IN CASE OF NON-REFUNDABLE ADVANCE

- Code classification proforma
- Form TR.58-A.
- Sanction Letter.
- Computer Change FO2.
- GP Fund Deduction statement along with proof (In case of class XLIV subscribers)
- Copy of payslip
- CNIC copy.
- Service book (in case of non-gazette subscriber).
- Certificate from DDO regarding drawl of GP Fund advance(s).
- Cz-50 (If don't want to deducted zakat at source).